

District Grant Application

Rotary Club of:	the City of Santa Ana	Date:	6/1/2025
Project Name/Title:	Youth/Firefighters: Mental Health		
Project Leader Name:	Marta Rodriguez	Phone #:	714-235-7226
Project Leader Email:	rotaryclubofsantaana@gmail.com		

1. Please provide a brief description of the project, and indicate the project beneficiaries (who is being served?):

Youth/young adults and firefighters: Clear Minds, Clear Lungs

Project Goal: to foster open dialogue about mental health and provide resources for smoking cessation, specifically targeting young adults and firefighters through a collaborative community service project.

The youth will create visuals of coping mechanisms to help clear your mind and provide resources while firefighters do the same but for non-toxic, healthy options for smoking cessation techniques that are proven to work in young adults.

The community will enjoy healthy snacks and enjoy an opportunity to paint on mini canvas, choose a free book, connect with free resources and connect with mental health professionals.

2. Indicate the project start and end dates: (The project may not begin prior to the district receiving approval from TRF. Reimbursements for earlier expenses are not eligible. Projects must have an end date no later than the end of the Rotary year.)

Project start date:	October 18, 2025
Project end date:	October 18, 2025

3. Project location (select one): ☒ Community ☐ Mexico
(If the project is in Mexico, will there be a Rotary club from Mexico involved in the project? If so, indicate the name of the Rotary club and explain the members' involvement.)

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4. List the project funding amounts (Club contribution must be equal to or greater than the amount requested from the district):

Club contribution:	\$	500
District DDF (amount requested from district):	\$	500
Other participating clubs - list club name(s) and contribution amount(s) below:	\$	
	\$	
	\$	
Grant Project - Total	\$	1000

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5. **Indicate whether there is other involvement and financial support** (If non-Rotary organizations will be involved in your club project, please describe the involvement and any financial support you are receiving for the project – for example, in-kind contributions, discounts, cash donations):

We do not have additional financial support for this project.

6. **Describe the participation of club members** (Your club members must be actively involved in this project. Please indicate how many members of your club will participate in this project and describe their activities):

Club members will have various duties throughout the project.

1. T-shirt design - promote project and award recognition certificate to winner of art design which will include firefighter insignia, rotary club logo, mental health and tobacco-free artwork.
2. print winning design on T-shirts.
3. coordinate project initiative with youth and firestations in Santa Ana.
4. secure venue for event
5. participation from club members throughout the process and at event.

7. **Describe how funds will be safeguarded and tracked** (If funds are to be distributed to a partner in Mexico who will be responsible for the funds? How will transfers of funds to Mexico be handled?):

the funds will be tracked and spent by the club treasurer, secretary and president by way of the club checking account paid directly to the vendors.

8. **Describe how your club will use the project funds (list the types of expenses / items to be purchased):**

tshirt vendor, partner supplying the snacks and refreshments and vendor supplying the project supplies.



MEMORANDUM OF UNDERSTANDING FOR LOCAL DISTRICT GRANTS

NAME OF ROTARY CLUB: of the City of Santa Ana

This memorandum of understanding (MOU) is an agreement between the above-named club and District 5320 whereby the club acknowledges and agrees to ensure that the club will implement proper management of District Grant Funds. All Rotary clubs and districts involved are responsible to the District 5320 Grants Committee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signatures at the bottom of this page confirm that the club understands and accepts responsibility for all of its projects.

By signing below, I /we agree on behalf of the above-named club to the following:

- The club will maintain a standard set of accounts which will include complete and accurate records of all receipts and disbursements of grant funds.
- Grants funds will be disbursed as represented in the application.
- There will be at least two signatories from the club on every disbursement.
- Grant funds will not be used for any purpose other than the stated purpose set forth in the application.
- The club will establish and maintain appropriate recordkeeping systems to preserve documentation regarding the grant, including a method of retention, for a minimum of 5 years.
- All financial records pertaining to the grant, including bank statements, will be made available to the District upon request.
- All information contained in the grant application is true and accurate.
- The club agrees to undertake each project as an activity of the club.
- The club will comply with the required Rotarian activities and reporting requirements established from time to time by Rotary International and District 5320.
- The club agrees that if the project takes more than six months to complete, interim reports will be submitted every six months, and final reports will be provided no later than two months after the completion of the project.

On behalf of the above-named club, the undersigned agrees to comply with all the conditions and requirements of this MOU for Rotary year 2025-2026 and will promptly notify The Rotary Foundation and District 5320 of any changes or revisions to club policies and procedures that differ from those set forth in this MOU.

2025-2026 CLUB OFFICERS:

PRESIDENT Marta Rodriguez DATED 5-6-25
(Please print President's name here: Marta Rodriguez)

PROJECT CHAIR Jesenia Rod DATED May 6-2025
(Please print Project Chair's name here: Jesenia Rodriguez)