



MEMORANDUM OF UNDERSTANDING

Between

Rotary Club of Selva Alegre

Yorba Linda Sunrise Rotary

FES Fundacio

Paz Holandesa

AMEPEBA

- 1. **SUBJECT:** Global Grant # P-608 in Arequipa, Peru
- 2. **PURPOSE:** A cooperating organization is any reputable non-Rotary organization or academic institution that provides expertise, infrastructure, advocacy, training, education or other support for the grant. Cooperating organizations must comply with all reporting and auditing activities required by the Rotary Foundation and provide receipts and proof of purchase as required. This document serves to establish a framework of cooperation and agreement between the aforementioned parties as it pertains to the implementation of a project financed by a Rotary Foundation Global Grant.

3. PRIMARY CONTACTS:

	Host Partner	International Partner	Organization 1	Organization 2	Organization 3
Name	Rotary Club Selva Alegre	Yorba Linda Sunrise Rotary	FES Fundacio	Paz Holandesa	AMEPEBA
Address	Av Bolognesi s/n	P.O. Box 924	C/ Vilana, nº 12	Urb. Villa Continental Calle 4	Paseo Bonanova, 47
			Consulta nº 10	Nr. 101	Barcelona
	Arequipa, Arequipa, Peru	Yorba Linda, CA 92885	08022 Barcelona	Paucarapata Arequipa, Peru	Cataluna, Espana 08017
Phone	+51986277277	714-396-4003	34 695 267 405	51-54-432281	93 4 188888
Email	trianamorenas50@hotmail.com	llanosm@aol.com	fundaciofes@gmail.com	info@pazholandesa.org	info@amepeba.org

4. UNDERSTANDINGS:

- a. All parties affirm that Global Grant # P-608 is initiated, controlled, and managed by the Rotary clubs and/or districts involved in the project.
- b. Rotary Club Selva Alegre and Yorba Linda Sunrise Rotary affirm that Paz Holandesa, FES Fundacio and AMEPEBA are reputable and responsible and act within all governing laws of the project country.
- c. All parties acknowledge that Global Grant # P-608, if approved, will be awarded to Rotary Club Selva Alegre and Yorba Linda Sunrise Rotary and not to Paz Holandesa, FES Fundacio or AMEPEBA.
- d. All project funds will be in the custody of the partner Rotarians and will not be managed by Paz Holandesa, FES Fundacio or AMEPEBA.
- e. Paz Holandesa, FES Fundacio and AMEPEBA must abide by the Rotary Foundation grant terms and conditions.
- f. Paz Holandesa, FES Fundacio and AMEPEBA are their involvement in this project may be subject to financial and operational review/audit by The Rotary Foundation.

5. ROTARY CLUB OF SELVA ALEGRE SHALL:

- a. In the capacity of the project organizer, will facilitate logistics for accommodations, provisions and local transportation for the surgical team while in Arequipa for the clinic.
- b. Provide funding for operative supplies, pharmaceuticals and analgesics.
- c. For the children and their families which require overnight accommodations, will provide for furnishings, linens and provisions for rooms at Paz Holandesa.
- d. For the children and their families receiving consultation or surgical services but who reside outside the local community, will provide funds to facilitate transportation from their villages to Arequipa and their return.
- e. In consideration that many of the project's recipients are indigent and/or live in poverty, will provide some clothing and food for the children and their families.
- f. During project operations, Rotarians will be available on site to attend to the needs of the convalescing children and their families, including providing emotional support, entertainment and gifts for the children and care of the children while parents obtain rest and meals or attend to the needs of other family members or work.
- g. In an effort to foster cultural understanding and familiarize the surgical team with the community in which they serve, will provide for tours and entertainment of Arequipa and its people.
- h. Promote the mission of Rotary and the cleft palate project through local and regional flyers and posters in addition to presentations at area hospitals, clinics and schools.

6. YORBA LINDA SUNRISE ROTARY CLUB SHALL:

- a. Securely transfer grant funds (\$3k District and \$3 YLSR) via wire transfer from Yorba Linda Sunrise Rotary to the Rotary Club of Selva Alegre prior to the commencement of the project.
- b. Provide stewardship in the manner of a representative of grant funds ensure that monies are distributed and utilized as intended by the terms of this Memorandum of Understanding.

- c. Act as agent to the members of Yorba Linda Sunrise Rotary (YLSR) and District 5320 in the follow-up, reporting and provision of any necessary information or documentation on the project operations and outcome.
- d. Identify members of YLSR to travel to Arequipa, Peru during clinic operations to work alongside the Rotary Club of Selva Alegre members with the duties as outlined in this Memorandum of Understanding.

7. FES FUNDACIO SHALL:

- a. Provide surgeons to perform cleft palate and lip surgeries, educate Paz Holandesa clinical personnel on the surgical treatment of the condition and serve the local community through the organization of lectures for the area medical school.
- b. Cover the costs of transportation of the surgical team from Barcelona, Spain to Arequipa, Peru.
- c. Obtain necessary international documents to travel to Peru
- d. Provide medical instruments, equipment and supplies which are necessary for the surgeries and are not readily available within the local community.

8. PAZ HOLANDESA SHALL:

- a. Provision for the usage of the operative suite, clinical and administrative support personnel and pre- and post- operative clinical facilities.
- b. Obtain international permits required for the surgical team to perform medical services in Peru.
- c. Provide pre- and post- surgical well-child evaluations for surgical candidates and when necessary provide nutritional, medical and dental treatment and therapies to promote overall health and address deficiencies.
- d. Provide on-site space for daily and overnight accommodations in addition to on-site meals (breakfast and lunch) in the dining facilities for the surgical team.

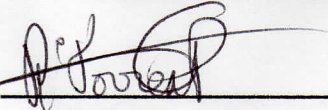
9. AMEPEBA SHALL:

- a. Donate funds to Paz Holandesa for various expenses related to the usage of the facility for the surgical team.
- b. Provide contingency funding for the transportation of post-surgical patients for hospitalization in the event that specialized care, which is outside the scope of Paz Holandesa, is necessary.
- c. In the event that said funds are not utilized in toto, AMEPEBA provides that these monies can be utilized by Paz Holandesa for the implementation of infrastructure or equipment as deemed necessary by the clinic to support health services for children within the community.
- d. Review the contingency fund on an annual basis and reassess the fund value based upon the historical needs of the cleft palate clinic.

10. MODIFICATIONS: Modifications to the funds within the scope of this document shall be made by mutual consent of the parties, by the insurance of a written modification, signed and dated by all parties, and approved by The Rotary Foundation prior to any changes being performed.

11. CONFLICT OF INTEREST: Any real or perceived conflicts of interest must be disclosed to The Rotary Foundation, including any Rotarians serving as paid staff or board of directors for the cooperating organization.

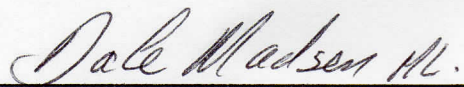
12. SIGNATURES: By signing below, the aforementioned parties agree to the terms of this Memorandum of understanding.



Maria del Rosario Torres Rotary Club of Selva Alegre - President

14-08-2014

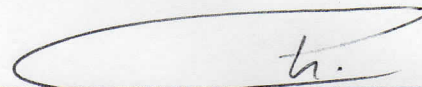
Date



Dale Madsen, Yorba Linda Sunrise Rotary - President

14/08/2014

Date



Dr. Francisco Parri Fernandis, FES Fundacio - Lead Surgeon

14/08/2014

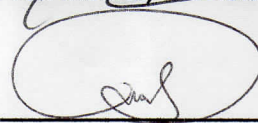
Date



Marjan Van Mourik, Paz Holandesa - Director

14-08-2014

Date



Dr. Sancho Ruffo Jara Salas, AMEPEBA – Foundation Representative

14-08-2014

Date