



**MINUTES OF THE CLUB ASSEMBLY HELD ON 28TH JUNE, 2025 AT ICONIC
GARDENS HOTEL, MUSESE CHWELE.**

MIN/ASSEMBLY/43/2024/25: ROTARY GRACE

The members said the Rotary Grace at 3.45 pm.

MIN/ASSEMBLY/44/2024/25: ROTARY 4 WAY TEST

The members recited the Rotary 4 Way Test.

MIN/ASSEMBLY/45/2024/25: LOYAL TOAST

The members recited the Loyal Toast to the Flag of the Republic of Kenya led by the Club President Rtn Saul Barasa.

MIN/ASSEMBLY/46/2024/25: INTRODUCTIONS

There was a visitor so self-introductions were done.

MIN/ASSEMBLY/47/2024/25: ANNOUNCEMENTS

The President welcomed members to the fourth Club Assembly and announced that it was a special Club Assembly because he was going to hand over to the President Elect.

MIN/ASSEMBLY/48/2024/25: ADOPTION OF THE NEEDS ASSESSMENT REPORT FOR NAMUMSIBI COMMUNITY

The President informed members that there were plans to apply for a global grant for Namusimbi Water Project. He allowed Rtn. Davidson Akhonya to update members on the progress of the project proposal. Rtn Davidson took members through the Needs Assessment report. The assessment had been done on 13th March 2025 which was tabled by Davidson Akhonya, Charles Waliaula and Christine Wafula. After a lengthy discussion, the report was adopted by the club assembly.

The club, through the President, mandated Rotarian Davidson Akhonya to go ahead and developed a detailed project and post the same on the Rotary International's grant portal. The club will be seeking out an international club to partner with. The proposal was discussed by members and unanimously passed to move to the next level of application for a Global Grant on the Rotary International Website. The following were nominated to be the Project Committee members:

Name	Phone	Email	Rotary ID
Davidson J. Akhonya	+254 725 577 885	chweleforchrist@gmail.com	9869203
Dickson Sifuna	+254 721 528 564	sifuna458@gmail.com	11799312
Dr. Peter N. Khakina	+254 729 365 834	nyongpet@yahoo.com	11795095
Dorcas Chitai	+254 710 379 001	dchausiku@gmail.com	11799309
Christine Wafula	+254 726 144 738	christinewafula79@gmail.com	11976531
Charles W. Waliaula	+254 711 178 845	cwaliaula2006@gmail.com	11795135

MIN/ASSEMBLY/49/2024/25: CLUB BY-LAWS FOR 2025/26

The Assembly discussed the By-Laws. The Board of Directors list was added and the annual Dues and Fees revised. The amended By-Laws were unanimously approved.

MIN/ASSEMBLY/50/2024/25: CLUB STRATEGIC PLAN FOR 2025 - 2027

The Assembly discussed the Strategic Plan for 2025 up to 2027. The Plan was discussed and unanimously approved.

MIN/ASSEMBLY/51/2024/25: APPOINTMENT OF AN AUDITOR FOR 2023/24

An auditor was appointed to audit the financial records for 2024/25. He was proposed by Rtn Christine Wafula and seconded by Rtn Dr. Peter N. Khakina.

MIN/ASSEMBLY/52/2024/25: CONFIRMATION OF CLUB OFFICIALS FOR 2025/26

Members were informed that the elected Secretary had declined the offer so there was need to elect another Secretary. Rtn. Robert Wekesa was elected Secretary.

The President also informed members that the Membership Chair had declined the offer. Rtn. Amos Buyela was elected the Membership chair. The following were confirmed as the Club officials for 2025/26:

- i. President: Rtn Dickson Sifuna
- ii. President Elect: Rtn Lorraine Mukoya
- iii. Vice President: Rtn Elicah Mukuyi
- iv. Secretary: Rtn Robert Wekesa.
- v. Treasurer: Rtn Dorcas Chitai
- vi. Sergeant at Arms: Rtn Martin Barasa
- vii. Chair of Rotary Foundation: Rtn Dr. Peter N. Khakina
- viii. Chair International Services: Rtn Paul Kuto
- ix. Chair Public Relations: Rtn Stephen Wafula
- x. Chair Family of Rotary: Rtn Christine Wafula
- xi. Chair Project Services: Rtn Wambaya Kituyi
- xii. Chair Membership: Rtn Amos Buyela
- xiii. Learning Facilitator: Rtn Davidson Akhonya.
- xiv. Chairperson Governance and Ethics: Rtn Susan Liyayi.
- xv. Immediate Past President: Rtn Saul Barasa

MIN/ASSEMBLY/53/2024/25: CLUB MEMBERSHIP

The President informed members that the Board of Directors had discussed club membership and found out that the following members had ceased being Rotarians due to non-payment of dues and participation in Club activities:

NAME	ROTARY ID	PHONE NUMBER	POSITION
BENAH MURUNGA	11799307	+254729377943	Member
JAMES MURUNGA	11799315	+254710952831	Member
LYDIA MELLY	11799321	+254726042654	Member
LEONARD O. ODONGO	11976642	+254758025941	Member
FRIDAH WABWIRE	11795151	+254728713514	Membership Chair.
ANNE KHISA	11799323	+254716192711	Member
DANIEL MAKOKHA	11799300	+254720954763	Member
ALEX ACHUTI	11799324	+254727403197	Member
TERESA MALOBA	11799320	+254769502745	Member

The Assembly agreed to make those members friends of Rotary and remove them from Rotary International. The following new members were accepted and the president was allowed to add them to Rotary International:

1. Dr. Benson Murumba
2. Elicah Mukuyi
3. Marystella Natwati

MIN/ASSEMBLY/54/2024/25: HANDING OVER TO THE NEW OFFICE

The instruments of power were handed over to the President Elect Rtn Dickson Sifuna who becomes the President from 1st July, 2025. The ceremony was presided over by Rtn PP Dr. Peter N. Khakina. The installation of the President and his Board of Directors to be done on 19th July, 2025.

MIN/ASSEMBLY/55/2024/25: SERGEANT AT ARMS

The Sergeant at Arms conducted to Happy/Sad Dollars.

MIN/ASSEMBLY/56/2024/25: TOTAL COLLECTIONS

The Treasurer announced that she had received 36 Dollars totaling to Ksh. 3,600.

MIN/ASSEMBLY/57/2024/25: ATTENDANCE

The following members attended the Assembly:

S/NO	NAME	ROTARY ID	PHONE	POSITION	SIGNATURE
1	DR. PETER N KHAKINA	11795095	+254729365834	Charter President	
2	SAUL BARASA	11795126	+254722840063	President	
3	CHARLES W WALIAULA	11795135	+254711178845	Secretary	
4	JANE MUKHOLI	11795140	+254724129101	Member	
5	MARTIN BARASA	11799301	+254706244041	Sergeant-At-Arms	
6	DORCUS CHITAI	11799309	+254710379001	Treasurer	
7	DAVIDSON AKHONYA	9869203	+254725577885	Learning Facilitator	
8	BETINAH NABIBYA	11799313	+254721213753	Member	
9	STEPHEN WAFULA	11799316	+254724053018	Public Relations	
10	AMOS BUYELA	11799303	+254725032744	Centenary Celebration	
11	DICKSON SIFUNA	11799312	+254721528564	President Elect	
12	WAMBAYA KITUYI	11799327	+254711916318	Chair, Service Projects	
13	ANNE ESESE MUSIKO	11976521	+254722655908	Member	
14	CHARLES MAELO	11799325	+254722636540	Member	
15	SUSAN LIYAI	11799317	+254713523010	Governance and Ethics	
16	ROBERT WEKESA	11799298	+254711265386	Member	
17	CHRISTINE M. WAFULA	11976531	+254726144738	Family of Rotary	
18	WILSON WEKESA	11976575	+254729684511	Member	
19	LORRAINE MUKOYA	12054007	+254722565335	President Nominee	

Absent with apology

S/NO	NAME	ROTARY ID	PHONE	POSITION
1.	PAUL KUTO	11795163	+254702636070	International Service
2.	EMILY WAMALWA	11799304	+254727210031	Member

Friends of Rotary Present

1. Dr. Benson Murumba
2. Evans Mufutu
3. Elicah Mukuyi
4. Marystella Natwati

MIN/ASSEMBLY/58/2024/25: ROTARY TOAST

Members recited the Rotary Toast led by the Club President at 5.28 pm.

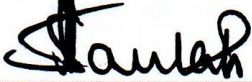
MIN/ASSEMBLY/59/2024/25: SWALLOWSHIP

The members took a cup of tea and chapati.

MINUTES CONFIRMED BY:

Club President: Rtn Saul W. Barasa

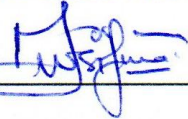
Sign: _____



Date: 19/7/2025

President-Elect: Rtn Dickson Sifuna

Sign: _____



Date: 19/7/2025